

BA-PHALABORWA MUNICIPALITY



OFFICE OF THE SENIOR MANAGER PLANNING AND DEVELOPMENT

MEMORANDUM

TO	:	MUNICIPAL MANAGER (ACTING)
	:	SENIOR MANAGER CORPORATE SERVICES
	:	MANAGER ADMINISTRATION
	:	MANAGER ICT
FROM	:	SENIOR MANAGER PLANNING AND DEVELOPMENT
ENQ	:	M.C MASHALE
REF	:	3/5/2
DATE	:	01 APRIL 2025
SUBJECT	:	REQUEST FOR PUBLISHING OF NOTICE-DRAFT BY-LAWS

The matter indicated on the subject refers:

1. Background

The Department of Planning and Development is undergoing the due processes for drafting, public participating two by-laws; Control of Outdoor Advertising and Township and Rural Economies. The Municipality must public participate the development and implementation of the draft by-laws, in terms of Section 13 of the Local Government: Municipal Systems Act, 32 of 2000 read together with section 156 (2) & 162 of the Constitution of the Republic of South Africa, to all stakeholders and interested parties.

2. Purpose

The purpose is to request Corporate Services Department to publish a notice in our local newspapers, municipal official website and social media platforms.

3. Recommendations

- That the notice be published in the local newspaper.
- That the Corporate Services Department make provision for the notice document to be accessed in all municipal strategic areas (website, municipal offices, libraries, and Traditional Authorities.
- That the Communications Unit publish the notice on all official social media platforms.

4. Conclusion

Your aid in this regard will be highly appreciated.

Regards,

Mr. MC Mashale
Manager Economic Development

Date

Ms. MJ Mogano
Snr Manager Planning & Development

Date

Recommendations:

Ms. JB Selapyane
Snr Manager Corporate Services

Date

Recommendations:

Ms. ME Mphachoe
Municipal Manager (Acting)

Date